



Procedures for IFRC Security Management Support to Movement Partners

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Introduction

These procedures are to assist IFRC Head of Country Office (HoCO), Head of Cluster Office (HOCO) and/or other senior IFRC representatives, when deciding on security management decisions relating to any type of IFRC security management support to Movement Partners. In addition, the procedures will assist any National Society interested in receiving Security support/services from the relevant IFRC Country Office.

The procedures are the official/approved IFRC procedures when providing security management support to any Movement partners and as such represent the sole modality in which such services/support shall be provided.

The procedures are referenced within the 2019 IFRC *“Policy and Procedures for Provision of Integration and Administrative Services for National Societies”*.

The procedures consist of the **Annex A**; Acknowledgement of Risk (AoR) form, **Annex B**; “Full security management for a Movement partner” and **Annex C**; Type of services available under each agreement.

A pre-condition for entering into any type of security management support agreement with a Movement partner is that the IFRC country office has the capacity to provide the agreed upon services and is MSR compliant.

Options for IFRC Security Management support to Movement Partners

There are solely four (4) options under which IFRC provides security support to Movement partners. Please refer to Annex C for type of services offered under each option.

1. Level 1

- Limited “ad hoc” security support. This option does not require any written agreement between the parties and is limited to basic support such as security briefings and security alerts.
- As per Annex C, these services are free of charge and limited in scope.

2. Level 2

- A written Service Agreement (Annex B) under which IFRC provides full security management services/support to the Movement Partner. The partner subordinate its security management to the IFRC and adheres to all IFRC security management instructions.

The cost of Level 2 full security management services is recovered through the Country Office's "*Shared office and Services Cost*" (SOSC) allocation in circumstances where the partner shares an office space with IFRC and has signed an Administrative Service Agreement (ASA) with the IFRC.

If the Movement Partner does not share an office space with IFRC nor has an Administrative Service Agreement arrangement with the IFRC, the HoCO can decide that the security management costs be recovered through an adjusted in-country SOSC rate **OR** decide that the security services be provided at no cost.

Considerations as to the services be provided will be at the adjusted in-country SOSC rate or at No cost to the Partner should include:

- Are there additional costs involved for the delegation such as the need for a Radio Room?
- Additional security personnel required to provide the service
- Does the Partner operate in non-IFRC operational areas which might require travel, additional security risk assessments and other tasks which do incur costs?

This type of agreement does not provide Legal identity in-country for the Partner.

The agreement must be signed and approved through the IFRC E-contract system.

3. Level 3

- Refers to IFRC Surge personnel. The Country Office does not have to enter into any type of agreement since such deployments fall under the Standard Operating Procedures (SOP) for "Emergency Surge Personnel Deployments".
- All Surge personnel are under IFRC security management during the terms of their Surge deployment.
- The type of support is listed under Annex C.

5. Level 4

Integrated Movement personnel

- Solely through a signed Integration Agreement (IA) in line with existing IFRC procedures for providing Integration for a Movement partner.
- Integrated Movement personnel enjoy the same Rights/privileges and Responsibilities as IFRC personnel and are fully under IFRC management. Their Legal identity in-country is that of IFRC. This Level also includes Staff on Loan (SoL)
- National Society with an IA with IFRC cannot retain previous legal security agreements in-country such as those with ICRC. An Integrated NS will fall solely and fully under the IFRC security management responsibility in-country.
- *All IA's must be signed and approved through the IFRC E-contract system.*

Various Movement security agreements

The ICRC offers similar Security Management level agreements to IFRC and other Movement partners globally. Each type/level of agreement proscribes the Roles and Responsibilities of each Partner along with legal clauses. Prior to entering into agreement to receive security management support from a Movement partner, the agreement must be submitted to the IFRC E-contract system for approval.

Security Services That May Be Provided

Type of services falling under each agreement are detailed in Annex C.

Security Unit
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